

## RUNYAN LAKE INCORPORATED

### Fall General Membership Meeting, – Friday, September 2, 2011 Tyrone Township Hall

#### MINUTES

#### Pledge of Allegiance was led by Jim Sporer.

#### 1. The meeting was called to order by Mark Meisel @ 7PM.

- 1.1. Lots in attendance: 52 (Quorum required is 10% membership, 32 paid up lots, incl. 7 trustees.)
- 1.2. Trustees were introduced. Absent: Pat Maynard, Jim Sporer. Jim Beebe resigned on August 21st.
- 1.3. Agenda – Proposed to add Power Loading as item 6.5. Motion to approve the agenda as amended by Clay Putnam, seconded by Dick Lemke. Motion passed.

#### 2. Minutes of Spring 2010 General Meeting, Summer Special Meeting

- 2.1. Minutes of the Spring 2011 General Meeting - Motion to approve as presented by Clay Putnam, seconded by Dick Lemke. Motion passed.
- 2.2. Minutes of the 2011 Special Membership Meeting – Motion to approve as presented by Lee Stone, seconded by Al Jorosz. Motion passed.
- 2.3. 2012 Budget and Dues Proposals were discussed, will be further discussed under item 8.

#### 3. Treasurer's Reports

- 3.1. 2010 auditor's report – The letter from Lee Johnson's office was presented, no issues identified.
- 3.2. 2011 Report, year to date & forecast was presented year end report was reviewed. Motion to approve by Mark Graham, seconded by Clay Putnam. Motion passed.
- 3.3. 2011 YTD & forecast financial report was reviewed.

#### 4. Nominations for election of trustees

Bylaws require election of half of Board of Trustees every year. Jim Beebe and Joe Perrera were thanked for their time and dedication to RLI. The nominations received 30 days prior to the meeting are:

During the Fall General Meeting, these trustees are subject to re-election:

- Area 1 – Norm Bacon, Dave Verbeke.
- Area 2 – Andy Nester
- Area 3 – Pat Maynard.
- Area 4 – Dan Cypher.
- Area 5 – Ivan Quinn.

Motion by Dick Lemke, seconded by Betty Buchakowski, to elect the trustees for Areas 2 – 5 by acclamation since they are running unopposed. Motion carried. At this time ballots were handed out for the contested Area 1 trustee position.

#### 5. Social Committee

Julie Dooling has resigned her position as social committee chair. A statement was read on her behalf. She will still coordinate the 2012 winter games. Ann Myers offered to be the new chairperson. It was proposed we establish champions for the major events to help spread out the coordination efforts. Champions were established as follows:

- ✓ Winter Games – Julie Dooling
- ✓ Fishing Contest – Mike Ostrowski/Bret Straffon
- ✓ Fireworks – Joe Perrera
- ✓ Hot Dog Roast – John Kaye, Pat Maynard
- ✓ Night of Music – Andy Nester
- ✓ Lobster Bake – TBD
- ✓ MSU vs UM Football Party – Sandy Simpson
- ✓ General Membership Meetings (pizza, pop, raffle, etc.) - TBD

The 50/50 Raffle Winner was Mel Richards, who took home \$53.00!

#### 5.1. Drawing for 2012 dues to be waived – Winner was Norm Bacon. Congratulations!

#### 6. New / Other Business

- 6.1. Weed control review: Tough year with late spring and heavy rains prior to August 4<sup>th</sup> treatment. August treatment deemed ineffective by many. Ivan has notified Derek, who will tour the lake to better understand our concerns. It was suggested we convey to Derek the general dissatisfaction with this year's treatment effort. We authorized a flow study to petition the MDEQ to expand our permit to allow weed treatment within the 750' "no treatment" radius around the dam. We are waiting on reply from MDEQ. Contact Ivan or your area trustee with any concerns or special requests.
- 6.2. Fireworks: Discussed the lack of "WOW" factor this year, and option to increase funding at suggestion of Wolverine to improve show. Material costs are definitely impacting the show. Moved by Clay Putnam, seconded by Tom MacDonald, to increase the fireworks budget by \$1,000 for 2012. Motion carried. Joe will coordinate the fireworks for 2012 and asked for volunteers to form a committee to review the show content and possibly make recommendations to Wolverine for improvement.

- 6.3. Geese control / Goose Busters: 11 geese were removed this year by permit. The goose control petition from last year is good for 5 years, but we still must apply for a goose removal permit each year. Motion by Barb Tunder, seconded by Betty Buchakowski to authorize RLI to apply for a goose removal permit for 2012. Motion carried unanimously.
- 6.4. Island Seawall Project Update: During the 7/15/11 Special Membership Meeting the Membership voted to proceed with a steel seawall around the island to better protect it from erosion. The committee has been working on formal proposals for such a project. The Board will be meeting with the remaining two contractors (one was eliminated) to determine who is issued the contract. Permits still must be secured before the project can begin. The Membership will be kept informed of progress via email and the website.
- 6.5. Other – Power Loading: The recent repairs to the ramp were discussed, with the cause for the end of ramp erosion being power loading. Members were advised trustees will be monitoring boat removal and stopping those who are power loading. Most boats should be able to be floated onto the trailer with little engine power required.

## 7. Proposed Bylaw Changes

- 7.1. Recitals Language - As a result of the finding that our corporation charter had been amended to perpetual, we need to amend out bylaws recital section to correctly reflect this fact. Proposed language was presented. Moved by Clay Putnam, seconded by Norm Bacon, to amend the bylaws as presented. Motion carried unanimously. There were 6 proxy ballots received opposed to this change.
- 7.2. Financial Auditing Requirements - RLI is now having difficulty obtaining annual letters of review of our financial records from CPA's. This appears to be in response to regulatory changes. Companies are now asking for approximately \$5000.00 for an annual review of our records to satisfy our bylaws audit requirements. It is therefore proposed our bylaws be amended to permit the membership to allow a 3 person committee of RLI members to review our financial records and report back to the membership during the Spring General Membership Meeting. Proposed text was presented. Motion by Norm Bacon, seconded by Dick Lemke, to amend the bylaws as presented with the following modifications made: (1) 3.05.a: Decline the proposal to strike "in good standing", (2) 3.05.a: Agree to the proposal to amend "Financial Committee" to read "Financial Review Committee", and (3) 3.05.a: Amend first sentence to read "The Membership shall appoint a Financial Review Committee made up of not less than two (2) Members in good standing, with no two (2) committee members being related, to review the financial records of the Corporation, with support from the Treasurer." Motion carried unanimously. There were 6 proxy ballots received opposed to this change.

## 8. Budget review and approval

- 8.1. 2012 Budget and Dues Proposals, final review & approval – Motion by Clay Putnam, seconded by Bob Simpson, to approve the 2012 budget as presented, with the amended fireworks budget per agenda item 6.2 above, and a \$9,000 budget allocated for weed control. Motion carried with one (1) opposed. Motion by Dick Lemke, Seconded by Bob Gammel, to assess dues for 2012 as proposed under Budget C (A=\$135, B=\$130, C=\$30). Motion carried.

9. **Election of Trustees results** – Voting results as counted by Lee Stone and Michele Ostrowski were: Norm Bacon – 18, Dave Verbeke 46. Dave is re-elected as trustee. Norm was thanked for his interest.

## 10. Announcements

- 10.1. Date of Spring General Meeting, 2012: Friday, May 25, 2012, Friday of Memorial Day weekend.
- 10.2. Other – It was proposed the flag on the island be lowered and presented to Jim Beebe in appreciation of his contributions to RLI. All agreed.

## 11. Adjournment

Motion to adjourn the meeting by Dick Lemke, seconded by Dan Cypher. Motion carried. Meeting was adjourned at 9:00 PM.

Respectfully submitted by:

Mark Meisel

Attached: 3.1 Treasurer's report, 2012 budget as amended during the meeting.

# RLI Financial Report

## Year to date for 2011, Forecast for 2011

RLI Financial Report 7/31/2011							
Revenue		2010	2011				7/31/2011
		Actual	Budget	Actual	%	Over / (Under)	forecast
1	Dues	\$28,435.00	\$27,550.00	\$ 23,249.59	84%	\$ (4,300.41)	\$23,249.59
12a	Social Con	\$ 1,008.00	\$2,000.00	\$ 751.00	38%	\$ (1,249.00)	\$3,200.00
27	Fish Dona	\$ -	\$0.00	\$ -		\$ -	\$0.00
18	Interest	\$ 610.87	\$600.00	\$ 260.53	43%	\$ (339.47)	\$250.00
1a	Donations	\$ 500.00	\$0.00	\$ -		\$ -	\$0.00
	<b>Total</b>	<b>\$30,553.87</b>	<b>\$30,150.00</b>	<b>\$ 24,261.12</b>	<b>80%</b>	<b>\$ (5,888.88)</b>	<b>\$26,699.59</b>
<b>Expenditures</b>							
2	Printing	\$ 338.62	\$ 800.00	\$ 160.08	20%	\$ (639.92)	\$ 500.00
3	Postage	\$ 461.36	\$ 800.00	\$ 486.44	61%	\$ (313.56)	\$ 800.00
4	P.O. Box R	\$ 44.00	\$ 44.00	\$ -	0%	\$ (44.00)	\$ 44.00
5	Members	\$ 492.62	\$ 600.00	\$ 252.59	42%	\$ (347.41)	\$ 600.00
7	Aquatic N	\$ 4,717.86	\$ 8,000.00	\$ 4,000.00	50%	\$ (4,000.00)	\$ 7,500.00
8	State of M	\$ 1,053.00	\$ 1,030.00	\$ 200.00	19%	\$ (830.00)	\$ 1,030.00
9	Hall Renta	\$ 100.00	\$ 100.00	\$ 100.00	100%	\$ -	\$ 150.00
10	General S	\$ 111.34	\$ 300.00	\$ 370.52	124%	\$ 70.52	\$ 500.00
12	Social Con	\$ 2,845.35	\$ 3,700.00	\$ 2,689.79	73%	\$ (1,010.21)	\$ 4,900.00
13	Property F	\$ 300.88	\$ 3,000.00	\$ 320.11	11%	\$ (2,679.89)	\$ 500.00
14	Lake Stud	\$ 110.00	\$ 300.00	\$ 75.00	25%	\$ (225.00)	\$ 300.00
15	Liens	\$ -	\$ 100.00	\$ 42.00	42%	\$ (58.00)	\$ 102.00
17	Website, C	\$ -	\$ 300.00	\$ -	0%	\$ (300.00)	\$ 300.00
19	Fireworks	\$ 6,176.95	\$ 6,000.00	\$ 5,885.00	98%	\$ (115.00)	\$ 5,885.00
20	Property T	\$ 1,420.33	\$ 1,420.33	\$ 665.60	47%	\$ (754.73)	\$ 1,495.00
22	Legal fees	\$ 448.38	\$ 1,000.00	\$ 1,394.56	139%	\$ 394.56	\$ 1,394.56
26	Boat Stick	\$ 326.40	\$ 360.00	\$ -	0%	\$ (360.00)	\$ 360.00
28	Insurance	\$ 2,456.00	\$ 3,800.00	\$ -	0%	\$ (3,800.00)	\$ 2,500.00
27,29,32	Federal ta	\$ 389.34	\$ 625.00	\$ 371.75	59%	\$ (253.25)	\$ 450.00
31	Banking F	\$ 48.65	\$ 25.00	\$ 46.95	188%	\$ 21.95	\$ 50.00
33	Coalition	\$ -	\$ -	\$ -		\$ -	\$ -
34	Goose Bus	\$ -	\$ 200.00	\$ 200.00	100%	\$ -	\$ 200.00
	<b>Total</b>	<b>\$21,841.08</b>	<b>\$32,504.33</b>	<b>\$ 17,260.39</b>	<b>\$0.67</b>	<b>\$ (15,243.94)</b>	<b>\$29,560.56</b>
<b>Summary</b>							
	Beginning	\$90,433.19	\$99,145.98	\$99,145.98			\$99,145.98
	Ending Ba	\$99,145.98	\$96,791.65	\$106,146.71			\$96,285.01
	Increase (	\$8,712.79	(\$2,354.33)	\$7,000.73			\$ (2,860.97)
City Expenditures funded out of Savings/Approved a				<b>Social Committee</b>			
Property Repair & Maintenance				\$ 4,000.00	revenue		\$751.00
Consulting				\$ 3,000.00	expenses		\$2,689.79
Coalition Efforts				\$ 5,000.00	net		-\$1,938.79

# RLI Financial Report Budget for 2012

Proposed 2012 Budget							
Revenue		2009	2010	2011	2012	2012	2012
		Actual	Actual	Forecast	Budget A	Budget B	Budget C
1	Dues	\$40,527.00	\$ 28,435.00	\$23,249.59	\$32,160.00	\$34,880.00	\$37,600.00
12	Social Committee	\$4,238.03	\$1,008.00	\$3,200.00	\$0.00	\$0.00	\$0.00
14	Fish Fund	\$16.00	\$ -	\$ -	\$0.00	\$0.00	\$0.00
18	Interest	\$1,150.16	\$ 610.87	\$ 250.00	\$150.00	\$150.00	\$150.00
29	Donations/Misc	\$500.00	\$ 500.00	\$ -	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$46,431.19</b>	<b>\$30,553.87</b>	<b>\$26,699.59</b>	<b>\$32,310.00</b>	<b>\$35,030.00</b>	<b>\$37,750.00</b>
<b>On Going Expenditures funded by current dues</b>							
2	Printing	\$259.17	\$ 338.62	\$ 500.00	\$ 600.00	\$ 600.00	\$ 600.00
3	Postage	\$214.00	\$ 461.36	\$ 800.00	\$ 600.00	\$ 600.00	\$ 600.00
4	P.O. Box Rental	\$42.00	\$ 44.00	\$ 44.00	\$ 44.00	\$ 44.00	\$ 44.00
5	Membership Meeting	\$560.33	\$ 492.86	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7	Aquatic Nuisance	\$8,151.75	\$ 4,717.86	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
8	State of Michigan Permits	\$820.00	\$ 1,053.00	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00
9	Hall Rental	\$100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
10	General Supplies-labels, envelopes, c	\$176.39	\$ 111.34	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
12	Social Committee	\$5,382.06	\$ 2,845.35	\$ 4,900.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
13	Property Repair & Maintenance	\$0.00	\$ 300.88	\$ 500.00	\$ 60,500.00	\$60,500.00	\$60,500.00
14	Lake Study	\$0.00	\$ 110.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
15	Liens	\$242.21	\$ -	\$ 102.00	\$ 100.00	\$ 100.00	\$ 100.00
17	Computer	\$518.42	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
19	Fireworks	\$6,657.09	\$ 6,176.95	\$ 5,885.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
20	Property tax, (Mortgage)	\$1,387.84	\$ 1,420.33	\$ 1,495.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
22	Consulting	\$74.73	\$ 448.38	\$ 1,394.56	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
26	Boat Stickers	\$326.40	\$ 326.40	\$ 360.00	\$ 375.00	\$ 375.00	\$ 375.00
28	Insurance	\$702.53	\$ 2,456.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
29,32,27	Fed tax, Fish stocking, misc, sale	\$786.08	\$ 389.34	\$ 450.00	\$ 625.00	\$ 625.00	\$ 625.00
31	Banking Fees	\$12.00	\$ 48.65	\$ 50.00	\$ 25.00	\$ 25.00	\$ 25.00
33	Coalition Efforts	\$0.00	\$0.00				
34	Goose Busters	\$200.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
	<b>Total</b>	<b>\$26,613.00</b>	<b>\$21,841.32</b>	<b>\$29,560.56</b>	<b>\$ 86,549.00</b>	<b>\$86,549.00</b>	<b>\$86,549.00</b>
<b>Summary</b>							
	Beginning Balance (Checking & Savings)	\$70,615.10	\$90,433.29	\$99,145.84	\$96,284.87	\$96,284.87	\$96,284.87
	Increase (Decrease) in Net Assets	\$19,818.19	\$8,712.55	(\$2,860.97)	-\$54,239.00	-\$51,519.00	-\$48,799.00
	Ending Balance (Checking & Savings)	\$90,433.29	\$99,145.84	\$96,284.87	\$42,045.87	\$44,765.87	\$47,485.87
<b>Contingency Expenditures funded out of Savings</b>							
			Class A Dues	\$95.00	\$115.00	\$ 125.00	\$ 135.00
	13 Property Repair & Maintenance (s	\$ 5,000.00	Class B Dues	\$90.00	\$110.00	\$ 120.00	\$ 130.00
	22 Consulting	\$ 3,000.00	Class C Dues	\$30.00	\$30.00	\$ 30.00	\$ 30.00
	33 Coalition Efforts	\$ 5,000.00					
	* \$3000 authorized in 2011, not spent						

- Note: Line 19 amended to \$7000.00 as documented in the meeting minutes above.